



MILWAUKEE ART MUSEUM

HIGH SCHOOL INTERNSHIP PROGRAM 2013

Program Description

The Milwaukee Art Museum invites arts-interested teens to make an impact on the Museum, its visitors, and programs. In this paid internship, go behind the scenes and meet staff who design exhibitions, research works of art, are "art scientists," or work with visitors. Then apply that knowledge to real projects and programs that will help the Museum reach its community this summer, particularly working with the *30 Americans* exhibition, which features African-American contemporary artists. Teens need not have prior studio art or museum experience, but should be responsible, arts-interested, and enthusiastic about learning more about the Museum and connecting it with the Milwaukee community. Teens will receive transportation in the form of bus tickets or parking passes.

Applications are due May 15, 2013.

Program Dates

July 10-Aug 2, 2013 | Wed through Fri | 2-5 PM; plus required trainings on Jun 19, Jul 12, Jul 24, and Aug 6.

Requirements

Students should be: arts-interested; responsible; enthusiastic about learning more about the museum and art history; and motivated to connect the Museum to the Milwaukee community.

Questions? Contact: Chelsea Emelie Kelly, Manager of Digital Learning | teens@mam.org | 414-224-3827

How To Apply

- Read this sheet and the attached application carefully.
- Confirm you are available this summer at the times above.
- Fill out the application on the next page:
 - o Be sure you meet the eligibility requirements.
 - o Include a phone number that has voicemail and that will be valid and in-service for the next few months. We are not able to call you/family members more than once to contact you.
- Write your letter of interest. You *must* specifically address why you are interested in the Milwaukee Art Museum and how you would be a good fit for this job, in light of the description and requirements above. The Museum is looking for students who want to work *here*, so do not use a generic letter; show us that you have read about the program, and help us get to know you and your passions through your letter.
- Get a letter of recommendation from a teacher.
- Mail application on the next page, your letter of interest, and your teacher's letter of recommendation to:

High School Internship Program (Attn: Chelsea Kelly)
Milwaukee Art Museum
700 N. Art Museum Dr.
Milwaukee, WI 53202

APPLICATIONS ARE DUE MAY 15, 2013

Select students will be contacted in late May/early June for interviews.

Students will be notified of their application status by June 14, 2013.



MPS Arts Internship Student Application Form

Eligibility:

To be eligible for the MPS Arts Internship program you must:

- Be at least 16 years of age
- Be a resident of the City of Milwaukee or
- Be currently enrolled in an MPS high school
- It is preferred that applicants qualify for free or reduced school lunch.
- Be available to attend mandatory trainings/events on June 19, July 12 and 24 and August 6

To Apply:

Your application packet should be sent directly to the arts organization contact on the internship description (see pages 2-5) and should include the following items:

- This MPS Arts Internship Student Application Form
- A letter of interest stating why you want the internship and what you have to offer the organization
- A letter of recommendation from one of your teachers
- Any other information requested by the arts organization at time of interview or as outlined in the description of the internship

Please fill in the information below.

Last Name: _____ First Name: _____

School Attending: _____

Grade as of 2012-2013 school year: _____ Age: _____ Gender: _____

*If you are over 18, you must also complete a criminal background check prior to work. A background check form will be provided by the arts organization if you are hired.

How did you hear about the MPS Arts Internship Program: _____

Ethnicity, circle one:

African American Caucasian Asian Hispanic Native American Other

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Parent/Guardian Name: _____

Home Phone: _____ Cell Phone: _____

Parent/Guardian Signature: _____

NONDISCRIMINATION NOTICE

It is the policy of Milwaukee Public Schools that, as required by section 118.13, Wisconsin Statutes, no person will be denied admission to any public school or be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color, and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability), and the Americans with Disabilities Act of 1990 (disability).

